

New Airline Contracts Begin April 1

The State Travel Office has signed new contracts with two airlines to provide reduced fares for state employees who travel on business. The government contract fares currently in place are valid until March 31, while the new contract fares begin April 1 and end March 31, 2004. The airlines on the new contracts are American and Delta.

Between now and April 1, agents in the State Travel Office will automatically book tickets at the applicable contract fare, depending on the travel date. According to state accounting policy FIACCT 10-02.06, employees must use the contract airline, even if another airline offers the same fare.

For the first time, the State contracted for fares to international cities. This will accommodate the needs of universities. Below is the list of new city-pair contracts (airlines the State has contracted with for flights to specific cities). The list is also available at www.finance.utah.gov/travel/airlines.htm.

City

Airline

Albany NY	Delta
Albuquerque NM	Delta
Anchorage AK	Delta
Asheville NC	Delta
Atlanta GA	Delta
Austin TX	Delta
Baltimore MD	Delta
Bangor ME	Delta
Baton Rouge LA	Delta
Billings MT	Delta
Birmingham AL	Delta
Boise ID	Delta
Boston MA	Delta
Bozeman MT	Delta
Buffalo NY	Delta
Burlington VT	Delta
Cedar City UT	Delta
Cedar Rapids IA	Delta
Champaign IL	American
Charleston SC	Delta
Charleston WV	Delta
Charlotte NC	Delta
Charlottesville VA	Delta
Chicago IL	Delta
Cincinnati OH	Delta
Cleveland OH	Delta
Colorado Springs CO	Delta
Columbus OH	Delta
Columbia SC	Delta
Corpus Christi TX	Delta



City

Airline

Dallas TX	Delta
Dayton OH	Delta
Daytona Beach FL	Delta
Denver CO	Delta
Des Moines IA	Delta
Detroit MI	Delta
El Paso TX	Delta
Ft Lauderdale FL	Delta
Ft Meyers FL	Delta
Fresno CA	Delta
Gainesville FL	Delta
Grand Junction CO	Delta
Grand Rapids MI	Delta
Great Falls MT	Delta
Greensboro NC	Delta
Gulf Port MS	Delta
Harrisburg PA	Delta
Hartford CT	Delta
Helena MT	Delta
Honolulu HI	Delta
Houston TX	Delta
Huntsville AL	Delta
Indianapolis IN	Delta
Jackson MS	Delta

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City**Airline**

Jackson Hole WY	Delta
Jacksonville FL	Delta
Kalispell MT	Delta
Kansas City MO	Delta
Knoxville TN	Delta
Lansing MI	Delta
Las Vegas NV	Delta
Lexington KY	Delta
Lincoln NE	American
Little Rock AR	Delta
Los Angeles CA	Delta
Louisville KY	Delta
Lubbock TX	American
Macon GA	Delta
Madison WI	Delta
Manchester NH	Delta
Memphis TN	Delta
Miami FL	Delta
Milwaukee WI	Delta
Minneapolis MN	Delta
Missoula MT	Delta
Mobile AL	Delta
Montgomery AL	Delta
Monterey CA	Delta
Nashville TN	Delta
New Orleans LA	Delta
JFK NY	Delta
LGA NY	Delta
Newark NJ	Delta
Norfolk VA	Delta
Oakland CA	Delta
Oklahoma City OK	Delta
Omaha NE	Delta
Ontario CA	Delta
Orange Co CA	Delta
Orlando FL	Delta
Palm Springs CA	Delta
Pasco WA	Delta
Pensacola FL	Delta
Philadelphia PA	Delta
Pittsburgh PA	Delta
Phoenix AZ	Delta
Portland ME	Delta
Portland OR	Delta
Providence RI	Delta
Raleigh Durham NC	American
Rapid City SD	Delta
Reno NV	Delta
Richmond VA	Delta
Roanoke VA	Delta

**City****Airline**

Rochester NY	Delta
Sacramento CA	Delta
San Antonio TX	Delta
San Francisco CA	Delta
San Diego CA	Delta
San Jose CA	Delta
Savannah GA	Delta
Seattle WA	Delta
Shreveport LA	Delta
South Bend IN	Delta
Spokane WA	Delta
Springfield MO	American
St George UT	Delta
St. Louis MO	American
Sun Valley ID	Delta
Syracuse NY	Delta
Tallahassee FL	Delta
Tampa FL	Delta
Tucson AZ	Delta
Tulsa OK	Delta
Washington National DC	Delta
Washington Dulles DC	Delta
West Palm Beach FL	Delta
Wichita KS	American
Williamsburg VA	Delta

Canadian Citites

Calgary Canada	Delta
Montreal Canada	Delta
Ottawa Canada	American
Toronto Canada	Delta
Vancouver British Columbia	Delta

International Citites

Amsterdam Holland	Delta
Athens Greece	Delta
Entebbe Yuganda	Delta
London England	Delta
Moscow Russia	Delta
Nairobi Africa	Delta
Paris France	Delta
San Paulo Brazil	Delta
Rome Italy	Delta
Tokyo Japan	Delta

Car Rental Contracts Renewed for 2003

The State has renewed its car rental contracts with Alamo Rent A Car and National Car Rental for 2003. In addition, as reported in last month's newsletter, employees may use Enterprise Rent A Car in conjunction with in-state air travel.

Employees who travel on state business are required to reserve and cancel car rentals through the State Travel Office. Because all three companies provide full insurance coverage, employees should not take out additional insurance. (The insurance does not cover items left in the rental cars.)



Delta Passengers Can Fly Standby for \$25

Delta has revised its standby policy to allow travelers with non-refundable tickets to pay a \$25 fee to confirm travel for a different flight on the same day as their originally-ticketed flight.

To qualify for the \$25 fee, travelers must request to be confirmed on a different flight within three hours of the new flight's departure time, and seats must be available. For passengers traveling on connecting itineraries, Delta will confirm both the originating and the connecting flights for one \$25 fee if seats are available on all flights. This policy is effective for tickets purchased on or after September 5, 2002, for travel beginning March 1, 2003.



Reservations outside the three hour time frame are subject to a \$100 service charge, plus any difference in fares.

Salt Lake Airport Car Inspections Are Random

Salt Lake City International Airport is no longer conducting car-by-car inspections on the upper levels of the short-term parking structure. These are now random inspections.

Curbside parking in front of terminals has not changed. Cars can park only long enough to unload passengers and baggage.



It Saves to Pack Light

Northwest, Delta, and American Airlines have reduced their free weight allowance for checked baggage from 70 pounds to 50 pounds per piece. As a result, the three airlines are now charging passengers a fee for overweight baggage. Travelers will pay \$25 per bag for luggage weighing more than 50 pounds and \$50 each for bags weighing more than 70 pounds.



United Continues Flying After Filing Bankruptcy

Despite filing bankruptcy last December, United Airlines continues to fly passengers. United's Chapter 11 bankruptcy allows the company to continue operations while it develops a plan to reorganize its finances. Reservations, ticketing, and refunds will continue as usual.

As of now, the bankruptcy has not affected United's departures from the Salt Lake City International Airport.



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Here's How to Pack Your Checked Baggage

Now that airport security includes screening all checked baggage, it's important to consider how items should be packed. Below are some suggestions for how to pack your baggage to make it easier to get through security:



- ✗ Put underwear, toiletries, and other personal items in clear plastic bags.
- ✗ Do not pack film. Screening will damage undeveloped film. Put film in your carry-on bag.
- ✗ Pack shoes, boots, sneakers on top.
- ✗ Do not pack food or beverages.
- ✗ Leave bags unlocked to prevent locks from being broken off. Use cable ties.
- ✗ When packing books or magazines, spread them out. Do not stack them.

If your bag is searched by hand, screeners will place a notice inside the bag and close it with a security seal.

To review a list of items passengers are currently prohibited from taking onto airliners, either in your baggage or on your person, go to the Transportation Security Administration Web site at www.tsatraveltips.us.

Unsuspecting Items Can Trigger Airport Security Alarms

Airport security screeners must identify any metal detected at a security checkpoint. If you set off the alarm, you will be required to undergo a secondary screening, including being checked by hand-wand or by pat-down. You can save time and embarrassment by not wearing metal items or by placing them in your carry-on baggage before you get in line.



The following items will set off the alarm:

- ➔ Jewelry: pins, necklaces, bracelets, rings, watches, earrings, body piercings, cuff links, lanyard or bolo ties
- ➔ Shoes with steel tips, heels, shanks, buckles, or nails
- ➔ Clothing with metal buttons, snaps, or studs
- ➔ Metal hair barrettes
- ➔ Belt buckles
- ➔ Underwear containing wires

Outerwear including trench coats, ski jackets, leather jackets, overcoats, and parkas must go through the X-ray machine for inspection. If you want to wear an outercoat to the checkpoint, you will need to either place it in your carry-on or put it in the bin. You will not need to remove suit jackets or blazers unless requested by the screener.

Bring documentation to explain a medical implant or other device which might trigger a metal detector. This is not a requirement, but it may expedite your screening process. ➔